

Hopesay Parish Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend the meeting.

The ANNUAL MEETING of HOPESAY PARISH COUNCIL will be held at
Aston on Clun Village Hall at 7:30 pm on **TUESDAY 26th MAY 2026**

Signed by Clerk: *Mrs Meg Gwilliam* CiLCA

A G E N D A

1. **ELECTION of CHAIR**: To elect a chair for the coming year and to receive their Declaration of Acceptance of Office.
2. **ELECTION of VICE CHAIR**: To elect a vice chair for the coming year
3. **APOLOGIES FOR ABSENCE**: (*Attendance Register will be passed round*)
4. **DECLARATIONS OF INTEREST and written requests for dispensations**: to receive a) declarations of disclosable pecuniary interests; b) declarations of personal interests; c) to note outcome of any written dispensation requests
5. **MINUTES OF MEETINGS**: To **resolve** that the minutes of the parish council meeting held on 27th April 2026 are an accurate record.
6. **REPRESENTATION on OUTSIDE BODIES**: Aston on Clun Village Hall Trustee Committee, to appoint/confirm a Representative; SALC area Committee, to appoint/confirm a Representative.
7. **REVIEWS and SUBSCRIPTIONS**: To **resolve** to continue subscription to SALC and SLCC.
To **review** Council's **Grant Awarding Policy**.
Other Policies will be reviewed throughout the year
8. **PUBLIC PARTICIPATION**: To allow members of the public to address the meeting in relation to business to be transacted at the meeting (total session up to 15 minutes, up to 3 minutes per person)
9. **UNITARY COUNCILLOR REPORT**: To receive a report from the Unitary Councillor
10. **PLANNING**: No new applications.
11. **CHAIR's/CLERK's REPORTs**: To receive reports
12. **ACTIONS ARISING FROM THE ANNUAL PARISH MEETING**: To consider any actions that may be required following the Annual Parish Meeting

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13. **PARISH COUNCIL CONSULTATION re COMMUNITY SHOP:** To consider: and **resolve** on the consultation document; and **resolve** to on the timeline to carry out the consultation in June/July.
14. **ANNUAL RETURN (AGAR):** To receive
To receive and note the Internal Auditor's report letter, and the completed, signed, and dated AGAR Annual Internal Audit Report. 2 to agree the assertions and formally **approve** the Annual Governance Statement. 3 to **approve** the Accounting Statements previously prepared/signed by the RFO. 4 to **approve** the Certificate of Exemption if appropriate. 5 following approvals, the Chair and Clerk sign the relevant AGAR sections. 6 to note the dates set by the RFO for the exercise of public rights. 7 to sign and send off the Exemption Certificate or **resolve** to send copies of the completed AGAR, bank reconciliation, explanation of variances, and notification of the period for the exercise of public rights to the External Auditor. 7 and to publish copies of the relevant documentation on Council's website
15. **FINANCE:** To receive and accept a Bank Reconciliation. To receive and accept the Finance report.

To **resolve** to approve invoices to pay: staffing costs £766.22p, Ditton Services grass cutting £350.80p, SALC affiliation fee £328.34p, SALC training £60.00p, Gallaghers Insurance premium £524.04p, Clerk expenses £13.40p.
16. **SHROPSHIRE COUNCIL ENVIRONMENTAL MAINTENANCE GRANT:** To **resolve** to approve the draft application and submit an application by 31st May.
17. **ASTON GREEN:** To consider progress and updates on implementing and enforcing a Public Space Protection Order for Aston Green in respect of dog fouling offences.

Standing item: To receive, record, and consider any reports of anti-social behaviour or concerning situations occurring at Aston Green / Village Hall car park, in the evenings or at other times.
18. **CORRESPONDENCE:** various bulletins, newsletters, information sheets.

Temporary parish road closures: Unnamed Road by Aston on Clun (to Clunbury) 3rd – 28th August for bridge repairs.
19. **RISK REGISTER ROLLING REVIEW:** To review Risks 1, and 1a.
20. **TRAINING:** To **resolve** to retrospectively **approve** Code of Conduct training/refresher training for Cllrs Campion and Bowers (£30 x 2 = £60).
21. **MEETINGS ATTENDED:** To receive brief reports if not already given, of meetings and/or training attended.
22. **REPORTS of PARISHIONERS ISSUES, FUTURE AGENDA ITEMS:** For information or routine action by the clerk only. Matters requiring a Council decision will be added to a future agenda.
23. **NEXT MEETINGS:** To agree July meeting date amendment from 27th to 20th July.

Mondays 22nd June, 20th July, and 24th August 2026.